

**Three Rivers Public Library Board Meeting Minutes**  
**Special Meeting**  
**Thursday, April 18, 2019**  
**7:00 PM**

- I. **Call to Order:** Chairperson Keefer called the special meeting of the TRPL Board to order at 7:00 PM.
- II. **Roll Call:** Chairperson Keefer asked Fleckenstein to take minutes and call the roll in the absence of Rachel Raakman. The following persons were present: Cindy Fenwick, Julie Keefer, Mike Fleckenstein, Linda Munro. Absent: Rachel Raakman, Lydia Sherwood, Paul Bungart, Sara Van Oss.
- III. **Public Comments:** There were no public comments at this meeting.
- IV. **Approval of the Agenda:** Motion to approve the agenda by Fleckenstein, support by Munro. 3-0
- V. **Business:**
  - A. **FY 19-20 Operating Budget** – Director Schofield-Dahl and Finance Director Cathy Lawson presented two versions of proposed operating budgets for the next fiscal year. One version is close to the status quo and the other is close to being a balanced budget, not in the 19-20 fiscal year but when projected out for a 2<sup>nd</sup> year. No decisions were made but after lengthy discussion staff was asked to return to us at our April regular meeting with a single negotiated budget that both Lynn and Cathy could support and if necessary a list of items they weren't in agreement with.
  - B. **Building Renovation of 88 N. Main Budget** – Director Schofield-Dahl presented a budget for the renovation of the former bank building at 88 N. Main Street. She noted, with agreement from Cathy Lawson, that there was a lack of confidence in the numbers due to a lack of communication with consulting firm Arkos Design. Lynn stated that she had attempted to get questions answered but doesn't get responses from Arkos. Cathy stated that her review left her with questions about the completeness of the project and the small amount of money due to Arkos not being in alignment with the amount of work that still needs to be done. After discussion Lynn agreed to check into the costs of a peer review to determine whether the project as designed and bid seems feasible. Additionally, a meeting will be set up with the low bidder to get their input on any plan deficiencies they may have identified. The good news is that Cathy Lawson relayed word from City Manager Bippus that he was going to request \$400,000 from the City Commission from their fund balance as the City's contribution to the project.

VI. **Board Comments:** Fleckenstein stated that the move to the downtown location has potential to be a positive for the library and the downtown but expressed frustration that the library has been driven into a situation where we're cutting back on book purchases, cutting programming, potentially reducing staff hours and tapping fund balance as a result of being forced to move from our current location.

VII. **Adjournment:** Motion by Munro, support by Fleckenstein to adjourn at 9:32 PM. 3-0