

Three Rivers Public Library Board Meeting Minutes
Monday, December 27, 2018
6:00 PM

I. Call to order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library at 6:02 PM.

II. Roll Call: The following persons were present: Julie Keefer, Mike Fleckenstein, Lydia Sherwood, John Kroggel, Cindy Fenwick, Rachel Raakman, Paul Bungart. Absent: Linda Munro

III. Public Comments: none

IV. Approval of Agenda: Mike made motion, seconded by Julie. 4-0

V. Approval of minutes: November 27, 2018. Mike made motion, seconded by Lydia. 4-0

VI. Business

A. Presentation by Jeff Anglemeyer from Arkos Design: Jeff addressed concerns regarding Arkos Design's work that the board had raised in a letter last week. Jeff agreed that there should have been better communication last summer about the project to the board, and that someone from Arkos should have been at the site plan review with the city. The project is now ready to be advertised to go to bid. Bids could be received as early as the end of January. The project should be able to be completed in approximately seven months.

B. Discussion about the Tree: Do we move it to the new building? At this point no action is to be taken.

C. Staff Development Day: Lynn is requesting permission to close for a day for staff training in March or April. Julie makes a motion to approve this, seconded by Mike. 4-0

D. Augmenting the Program Budget: Mike made a motion to move \$4550.00 to program budget, seconded by Lydia. 4-0

VII. Finances

A. Revenue and Expenditure Report (November 2018)

B. Balance Sheet (November 2018)

C. Invoice List (11/6/18-11/30/18)

Mike made a motion to approve finances as listed, seconded by Lydia. 4-0

VIII. Reports and Updates

A. Director's Report

B. Teen Librarian/Assistant Director Report

C. Children's Librarian's Report

D. Statistics

IX. Board Comments

Next Meeting: Tuesday, January 22, 2019 at 6:00 PM

X. Adjournment

Julie made a motion to adjourn at 7:48 PM.