

**Three Rivers Public Library Board Meeting Minutes**  
**Tuesday, February 26, 2019**  
**6:00 PM**

I. Call to Order: Julie Keefer called to order the regular meeting of the TRPL board at 6:00 PM

II. Roll Call: The following persons were present: Cindy Fenwick, Paul Bungart, Sarah Van Oss, Julie Keefer, Mike Fleckenstein, Linda Munro, Lydia Sherwood, Rachel Raakman

III. Public Comments: Anna Smith would like to tell the board about one of the companies bidding who has a heart for Three Rivers: Tom Brady of Brussee/Brady. She shared a story about the renovations of the mural mall when he went above and beyond to make the project work well.  
Robert Tomlinson, newest reporter from Three Rivers Commercial News, introduced himself.

IV. Approval of Agenda: Mike made motion to approve agenda, seconded by Linda. 5-0

V. Approval of Minutes from February 5, 2019: Julie made motion, seconded by Mike. 5-0

VI. Business

A. Asbestos and Lead Reports: Lynn presented a summary of these reports and updated on current progress. She has sent the reports to three abatement companies in the state. The asbestos report showed asbestos in areas of the library that will not be disturbed by current construction plans. Mike brought up that it may be prudent to include the asbestos abatement for those areas on the main floor and upper floor in the current bid, because several years from now the board may not know or realize that these areas were not completed. Mike moved to direct staff to do a request for proposals to abate all the asbestos that may exist on the first and second floor. Julie seconds that motion. 5-0

B. Nomination of Board Officers: Mike nominates Julie as chairperson. Julie nominates Mike as vice-chairperson. Julie nominates Rachel as secretary. Voting will take place in March.

C. Review of Director Performance Evaluation Process: Special board meeting will be held Wednesday, March 20th at 6:00 PM to do performance evaluation. Julie makes motion to hold this meeting including the director's performance evaluation, strategic planning, and tentatively asbestos/lead abatement.

VII. Finances

A. Revenue and Expenditure Report (January 2019)

B. Balance Sheet (January 2019)

C. Invoice List (1/16-1/31/2019, 1/30-2/15/2019)

Mike moves for approval of financial reports, seconded by Linda. 5-0

VIII. Reports and Updates

A. Director's Report: During the director's report, Robert Taylor requested to make comments to the board. He presented a signed criminal complaint regarding an incident that had occurred.

B. Teen Librarian/Assistant Director's Report

C. Children's Librarian's Report

- D. Statistics
- E. Revised Board Contact Information

IX. Board Comments:  
Next Special Meeting: Wednesday, March 20, 2019 at 6:00 PM  
Next Meeting: Tuesday, March 26, 2019 at 6:00 PM

X. Adjournment. Julie made motion to adjourn at 7:26 PM.