

# THREE RIVERS PUBLIC LIBRARY

— READ. LEARN. DREAM. —

## Application for Library Card

I.D. with current address must be shown when applying for Library card. Applicant must be present.

**PLEASE PRINT**

**NAME:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Last) (First) (Middle)

**PRIMARY PHONE:** \_\_\_\_\_  Cell  Home  
 Text  Other

**STREET ADDRESS:** \_\_\_\_\_

**CITY / STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
(If different from above)

To avoid postage costs and delivery delays all general notices will be sent to the email address you enter below or texted to the phone number provided above. If you do not have an email address, billing notices will be mailed to the mailing address listed above. The Library cannot guarantee prompt delivery of billing notices mailed through the post office.

**EMAIL ADDRESS:** \_\_\_\_\_  Add me to your email newsletter.

How would you like to receive notifications about this account? (Please select one):  Email  Text

\*You may change this preference at any time by logging into your account online or contacting library staff.

### BORROWER RESPONSIBILITIES:

\*The person signing below shall be responsible for the timely return of all library materials, the payment of fines for overdue, lost or damaged materials charged on the card, notifying the library of any change of name or address, and reporting if the card is lost or stolen. The undersigned agrees that the Library shall be entitled to payment from the undersigned for the costs of collection, including reasonable attorneys' fees, incurred in collection of any fines for overdue, lost or damaged materials charged on their card. **The card is not transferable.**

**Borrower's Signature** \_\_\_\_\_

(Parents or guardians wanting a card for their child must fill out a juvenile library card application.)

### PERMISSION FOR ANOTHER ADULT TO PICK UP YOUR MATERIALS:

I would like someone else to be able to pick up items for me. By signing, I am acknowledging that I understand that this person will be allowed to pick up any item I have on hold until I contact the library to revoke permissions. \*You may designate up to 2 other adults.

**PLEASE SIGN HERE:** \_\_\_\_\_

**Name and birthday of Pick Up Person:** \_\_\_\_\_

**Name and birthday of Pick Up Person:** \_\_\_\_\_

(\*Designated pick up people may be required to show ID.)

<b>STAFF USE ONLY</b>	Welcome Packet Given (Y/N) _____	Barcode: _____	Staff Initials & Date: _____
	New _____	Renewal _____	Adult/Youth Status: _____
	Added to Newsletter (Y/N)? _____		
Designated Pick Up Recorded in Notes? _____			Valid ID present and checked (Y/N)? _____

Revised 2/22/22