

**Three Rivers Public Library Board Meeting Minutes**  
**Special Meeting**  
**Wednesday, May 9, 2019**  
**6:00 PM**

- I. Call to Order: Julie Keefer called to order the special meeting of the TRPL board at 6:00 PM
- II. Roll Call: The following persons were present: Cindy Fenwick, Julie Keefer, Lydia Sherwood, Mike Fleckenstein, Rachel Raakman, Sarah Van Oss. Absent: Paul Bungart, Linda Munro
- III. Public Comments: none
- IV. Approval of Agenda: Mike made motion to approve agenda with adjustments to numbering, seconded by Julie. 4-0
- V. Business:
  - A. Expenses for Building Renovation of 88 N. Main: Library Director Lynn Schofield-Dahl and Jeff Anglemeyer (Arkos Design) met with Brussee/Brady Contractors to go over details. A change to the McNally Elevator saves \$17,000. Final bid from Brussee/Brady is \$991,300, including base bid of \$829,000, a voluntary alternate (McNally elevator) of \$130,300, and allowance #1 wall repair of \$32,000. They recommend replacing all the windows at the present time for an additional \$62,700 (as opposed to repairing the current windows) which would be much more energy efficient.
  - B. Bid for 88 N. Main Project: Mike made a motion to accept the base bid from Brussee/Brady of \$829,000 and the voluntary alternate McNally Elevator of \$130,300, for a total of \$959,300, contingent on approval by the city commission and a funding allocation from the city to assist with the cost. Motion was seconded by Julie. 4-0  
Arkos Design will draft a letter of intent for Brussee/Brady.  
Mike made motion to pre-approve when appropriate for our chairperson to sign any necessary documents to allow the project to proceed, seconded by Lydia. 4-0
- VI. Board Comments: Mike expressed that it is exciting to be finally moving forward with this project. This is a big step because we are spending taxpayer's money to improve our city and downtown. He looks forward to continue working with Arkos Design.  
Julie made a comment that she believes the fact that we have selected a local company to do the work is a great thing.

Announcement: Next regular meeting: Tuesday, May 28, at 6:00 PM
- VII. Adjournment: Julie adjourned the meeting at 6:56 PM