

Three Rivers Public Library Board Meeting Minutes
920 West Michigan Ave. Three Rivers, MI
Thursday, November 21, 2019
6:00 PM

- I. Call to Order: Julie Keefer called to order the regular meeting of the TRPL at 6:00 PM.
- II. Roll Call: The following persons were present: The following persons were present: Julie Keefer, Mike Fleckenstein, Sarah Van Oss, Cindy Fenwick, Lydia Sherwood, Rachel Raakman, Linda Munro, Charlene Zavala.
- III. Public Comments: None
- IV. Approval of Agenda: Mike made motion to approve, seconded by Julie. 5-0
- V. Approval of Minutes: Mike made motion to approve, seconded by Julie. 5-0
- VI. Business
 - A. Library Holiday Closures Schedule for 2020: Linda made motion to approve, seconded by Mike. 5-0
 - B. Board Meeting Schedule 2020: Adjust the proposed schedule for November 2020 to be on Monday, November 16, 2020. Motion by Julie, supported by Mike. 5-0
 - C. Change Order 004
 - 1. Teen Program room flooring
 - 2. Staff Door (exterior)
 - 3. Drinking fountains for 1st and 2nd floor
 - 4. Replace stair treads with integrated risersMike made a motion to approve the change order without including the door. Perhaps we will do the door later. Linda seconded the motion. 5-0
 - D. 2nd Floor Renderings: Linda made a motion to wait to get second floor renderings at this time, seconded by Mike. 5-0
- VII. Finances
 - A. Revenue and Expenditure Report (October 2019)
 - B. Draft Balance Sheet (October 2019)
 - C. Invoice List (10/16/19-10/31/19)
 - D. Construction Project Cost Update (Nov 13, 2019)Mike made a motion to approve financial reports as listed, seconded by Linda. 5-0
- VIII. Reports and Updates
 - A. Interim Director's Report
 - B. Children's Librarian Report
 - C. Fundraising Committee Minutes and Report: Mike gave an update on the fundraising committee progress.

IX. Board Comments
Next Meeting: Monday, December 16 at 6:00 PM

X. Adjournment: Mike made motion to adjourn at 6:55 PM.