

Three Rivers Public Library  
920 W. Michigan Ave  
Three Rivers, MI 49093  
23 September 2014

1. The meeting was called to order at 6:15 by President Mary Anne Blood.
2. Members present were Myrtle Butler, Sarah Embil, Joe Nowicki, and Annette Ashby. Cindy Fenwick and Joye Briggs were absent.
3. No visitors.
4. No Public Portion.
5. Agenda was approved with the additions of a. Letter from the City and b. Report on goal setting under Communications.
6. The minutes of 22 August 2014 were approved as presented. (Embil, Butler)
7. Review of Circulation Statistics: discussion of the difficulty of getting current books from Overdrive. Inquiry re: accessibility for younger readers.
8. The Financial statements and bill listing were accepted. (Embil, Ashby)
9. Communications
  - a. Letter re: housing of the archived River Country Journal in the history room of the library was discussed. Approval for the project by the Library Board had been granted earlier this year.
  - b. The policy re: donations was discussed and will be looked at in the future.
  - c. In a letter from the City, the Library Board Director was informed that due to the sale and subsequent moving of the EXO-S LLC, the City intends to terminate the tax abatement agreement and to accept a settlement payment of the termination fee. The Director should accept a cash settlement as part of this agreement.
10. Old Business
  - a. Credit card vs. Procurement card needs more study and discussion,
  - b. Report from Larry Harris re: landscaping should be available in October.
11. New Business
  - a. Ms. McPherson reported receiving two bids for snow plow service and is waiting for a third. She will communicate with the Board if that is received prior to the October meeting.
  - b. Volunteer question will be discussed in October.
12. Reports
  - a. Director's Report
    1. Melissa, Beth, and Caryn will be attending the Michigan Library Conference. Ms. Neff will be presenting at one of the sessions. Kudos to Ms. Neff.

2. Michelle Phelps created a brochure to promote our services to the Homebound. Caryn Wilson will be sending a letter to the TR Community Schools teachers promoting Library service for children. Beth Neff will be hosting a Fiction Writers' Workshop. Postcards have been sent promoting this program. Thanks to everyone involved for their hard work.
3. Credit card vs. Procurement card needs more study and discussion before a decision can be made.
4. The decision to procure pull-out drawers for CDs and DVD's has been tabled until such time as is necessary due to theft.
5. Ms. McPherson thanked the staff for all their help and support during her first month.

13. Adjournment. (Embil, Butler) Meeting adjourned at 7:40.

Submitted by,

Annette Ashby