

Three Rivers Public Library
920 W. Michigan Ave
Three Rivers, MI 49093
24 February 2015

1. The meeting was called to order at 6:00 by Vice President Sarah Embil.
2. Members present were Sarah Embil, Joe Nowicki, Cindy Fenwick, Joye Briggs Ronda Nystrom, and Annette Ashby. Myrtle Butler and Mary Ann Blood were absent.
3. No visitors.
4. No Public Portion.
5. Agenda was approved with corrections in Old Business: A. Landscaping, B. Building exterior and signage, C. Outside improvements.
6. The minutes 27 January 2015 were approved as presented. (Briggs, Ashby)
7. Review of Circulation Statistics:
 - Clarification of some terminology
 - Counting of special program for the purpose of determining value.
 - “policy” for adding/deleting books and DVD’s
 - DVD’s outside mainstream
8. The Financial statements and bill listing were accepted. (Ashby, Briggs) There may be a need to adjust the budget at a later date.
9. Old Business
 - A. Landscaping
 1. Bids are being sought for rock removal.
 2. One has been presented.
 3. Quotes being sought on sprinkler system. Subcommittee: Sarah and Joe.
 - B. 2014 holidays and new hours. See attached. Motion accepted. (Briggs, Ashby)
 - C. Signage-need more information re: city requirement, style options.
 - D. Building exterior-no information at this time.
10. New Business
 - Meeting room policy-handout of application; application form updated. Motion accepted. (Nystrom, Ashby)
 - Library policy and procedures-committee formed Melissa, Annette, and Michelle.
 - Incident report must be filed; board informed.

11. Reports

- a. E rate consultant hired at \$1295-probably up to 80% of cost reimbursed. Contract is with our contact person at the ISD
- b. Director is working on a new evaluation form re: programs. Ways to improve/maintain/delete programs presently on offer.
- c. Perhaps find a way to form partnerships to promote interest in special programs.

12. Adjournment-Motion to adjourn (Ashby, Briggs)
Meeting adjourned at 7:45.

Next meeting is Tuesday, 28 April 2015 at 6:00.

Prepared by Annette Ashby, Secretary