

# **Three Rivers Public Library Board**

## **Meeting Minutes**

March 28, 2017

### **I. Call to order**

Joye Briggs called to order the regular meeting of the Three Rivers Public Library Board at 6:00pm on March 28, 2017 at Three Rivers Public Library Meeting Room.

### **II. Roll call**

Julie Keefer conducted a roll call. The following persons were present: Joye Briggs, Myrtle Butler, Joe Nowicki, Brenda Potts, Julie Keefer, Deb Berg, and Cindy Fenwick.

Absent: Fran Stark

Staff: Debra Greenacre, Library Director, Amanda Yearling, Assistant Director, and Caryn Wilson, Children's.

Public Comments:

David Vago executive director of Three Rivers Downtown Development spoke out to help the board members in their decision of the library building issue.

Joe Bippus City Manager spoke about the library building and taking steps to make a decision.

### **III. Approval of minutes from last meeting**

The minutes were approved.

### **IV. Finances**

- a) Balance sheet
- b) Approved the invoice list.

### **V. Director's Report**

### **VI. Business**

- a) Strategic Plan: Potts motioned to approve. Butler seconded. Approved. (5-0)
- b) Director's Job Description and Evaluation: Evaluation will be filled in and turned in next board meeting. Typo on page 19. Changed to 'works closely

with board committees'. Keefer moved to approve. Briggs seconded.  
Approved. (5-0).

c) Tech Help and New Computers: Ongoing problem with computers. Library is seeking Gracon services for technology. Butler made the motion to approve. Potts seconded. Approved. (5-0).

d) Future of the Library: Discussion of the bank building and the COA's move.

Director had four quotes for library redesign and structure of the bank building. \$6,000 for the lowest quote.

Feasibility report desired for bank building allocating not to exceed \$10,000. Keefer proposed the motion to do the bank building first. Berg seconded. (3-2) approved.

e) Board Election: Tabled.

f) Board Appointment Discussion: Board members have concerns about board appointments and how they are done. City Manager will convey this to the Commission. Tabled.

g) 2017-2018 Proposed Budget: Will be effective July 1<sup>st</sup>. It must be approved by next month's meeting. Any questions email Director. Board is to read it and review it.

h) Remote Access for board meetings: Board members not present do not have a vote by law. Tabled.

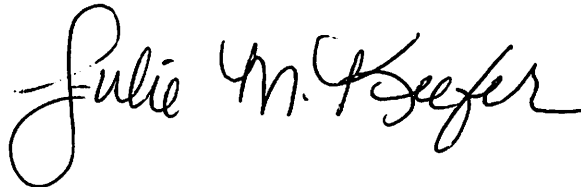
i) Lawyer retainer: tabled.

## VII. Adjournment

Joye Briggs adjourned the meeting at 8:01.

Minutes submitted by: Amanda Yearling

Minutes approved by:

A handwritten signature in black ink that reads "Julie M. Keefer". The signature is written in a cursive style with a large, looped initial 'J'.