

# **Three Rivers Public Library Board Meeting Minutes**

April 25, 2017

## **I. Call to order**

Fran Stark called to order the regular meeting of the Three Rivers Public Library Board at 6:00pm on April 25, 2017 at Three Rivers Public Library Meeting Room.

## **II. Roll call**

Amanda Yearling conducted a roll call. The following persons were present: Fran Stark, Joye Briggs, Myrtle Butler, Deb Berg, Brenda Potts, Cindy Fenwick, and Joe Nowicki. Absent: Julie Keefer.

Staff: Debra Greenacre, Library Director and Amanda Yearling, Assistant Library Director.

## **III. Public Comments- none**

**IV. Approval of Agenda-** Move F in business to A. Joye Briggs made a motion. Brenda Potts seconded. 5-0.

## **V. Approval of minutes from last meeting**

Fran Stark read the minutes from the last meeting. The minutes were approved with amendments on adding absentee members. Joye Briggs motion. Brenda Potts second. 5-0

**VI. Communications-** Debra Greenacre had been complimented on her job with communication through a National Library Worker's website submitted by Erin Zabolnick.

## **VII. Finances**

a. Revenue and Expenditure Report

b. Balance Sheet

c. Invoice List. Brenda motioned to approve. Deb Berg seconded. Motion passed. 5-0

## **VIII. Director's Report**

a. Technology update on the new computers and new server.

- b. Update on the changes to the library including furniture.

## **IX. Business**

- a) Board Election- Nomination for President: Fran Stark by Joye Briggs. 5-0. Nominations for Secretary: Joye Briggs by Brenda Potts. 5-0. Elections for Vice President tabled.
- b) Water Festival parade- Library to close at 6pm so everyone can participate in the parade with our own float. Joye Briggs motioned to approve. Brenda Potts seconded. 5-0.
- c) Board Meeting Skype use policy- Board Bylaws need to be addressed. Subcommittee to write the By Laws. Deb Berg motioned to build a committee. Myrtle seconded. Fran Stark, Deb Berg, and Debra Greenacre are the subcommittee and bylaws to be done by June Meeting.
- d) Budget 2017-2018- Brenda Potts motioned to approve. Myrtle Butler seconded. 5-0.

Fran Stark: Yes

Joye Briggs: Yes

Myrtle Butler: Yes

Deb Berg: Yes

Brenda Potts: Yes

- e) Board Liaisons- Consider board responsibilities in a special meeting.
- f) Future of the Library- City at this time is not considering selling the current library building to the Library. Library redesign meeting on May 10<sup>th</sup> and is open to the public.

## **X. Questions and Comments**

- a. Why is the newspaper not publishing events? Fran is going to contact the newspaper to let them know about the library redesign meeting, May 10<sup>th</sup>.
- b. Joe Nowicki asked about collaboration with schools. Debra Greenacre said that we are working with the schools, but the schools are only allowing us to work with them at certain times.

## **XI. Adjournment**

Deb Berg motioned to close. Joye Briggs seconded. 5-0.

Fran Stark adjourned the meeting at 7:05pm.

Minutes submitted by: Amanda Yearling

Minutes approved by: [Name]

Joye Briggs  
Library Board Secretary