

# **Three Rivers Public Library Board**

## **Meeting Minutes**

June 27, 2017

### **I. Call to order**

Fran Stark called to order the regular meeting of the Three Rivers Public Library Board at 6pm on June 27, 2017 at Three Rivers Public Library Meeting Room.

### **II. Roll call**

Amanda Yearling conducted a roll call. The following persons were present: Joe Nowicki, Brenda Potts, Julie Kieffer, Rachel Raakman, Cindy Fenwick, and Fran Stark. Absent: Myrtle Butler.

### **III. Public Comments**

**IV. Approval of the Agenda.** Brenda Potts made the motion. Julie Kieffer seconded. 3-0.

### **V. Approval of minutes from last meeting**

Amanda Yearling read the minutes from the last meeting. Change finances paragraph. Brenda Potts made a motion to accept. Rachel Raakman seconded. 3-0.

**VI. Communications:** none

### **VII. Finances**

- a) Revenue and Expenditure Report (May 2017)
- b) Balance Sheet (May 2017)
- c) Invoice List (5/17/2017-6/16/2017) Julie Kieffer made a motion. Rachel Raakman seconded. 3-0.

**VIII. Director's Report:** Kick off picnic last week went very well. New tables and chairs in the adult area. We are currently looking for a custodian.

### **IX. New business**

- a) Lease Extension: expires on August 1, 2018. Next year will not be an extension but will go into renegotiation with rent at market value. Julie Kieffer made a motion. Rachel Raakman seconded. 3-0
- b) Board special meeting- set date. Set for 6pm July 19, 2017.

c) Future of the Library: The bank has removed the \$10,000 earnest money to the purchase agreement. The easement reverts back to the library if the bank removes the ATM. Bank is willing to gift the furniture to the library. City Manager submitted in writing that the City of Three Rivers will help the library in this project as the costs become apparent. Julie made a motion. Rachel seconded. 4-0

d) Roll Call Vote

e) Brenda Potts: Yes

f) Julie Kieffer: Yes

g) Rachel Raakman: Yes

h) Fran Stark: Yes

i) Elect Officers: Vice- President: Brenda Potts nominates Julie Kieffer. Rachel Raakman made a motion. Brenda Potts seconded. 3-0

Secretary: Julie Kiefer nominates Rachel Raakman. 3-0

## **X. Comments**

a) Next meeting: Tuesday July 25, 2017 at 6pm

## **XI. Adjournment**

Julie Kieffer made a motion to adjourn. Brenda Potts seconded. 3-0.

Fran Stark adjourned the meeting at 6:59.

Minutes submitted by: [Name]

*Rachel Raakman*

Minutes approved by: [Name]