

Three Rivers Public Library Board Meeting Minutes
July 24, 2017

- I. Call to Order
Fran Stark called to order the regular meeting of the Three Rivers Public Library board at 6 pm on July 24th, 2017.
- II. Roll Call
The following persons were present: Rachel Raakman, Julie Keefer, Brenda Potts, Myrtle Butler, Cindy Fenwick, Fran Stark, Debra Greenacre (library director). Joe Nowicki absent
- III. Public Comments
- IV. Approval of the Agenda: Myrtle made motion, Julie seconded.
- V. Approval of minutes from last meetings.
Julie Keefer made motion to approve regular meeting minutes, Myrtle seconded.
Rachel made motion to approve special meeting minutes, Brenda seconded.
- VI. Communications: none
- VII. Finances
 - A. Draft Revenue and Expenditure Report (June 2017)
 - B. Draft Balance Sheet (June 2017)
 - C. Invoice List (6/21/2017-7/19/2017) Cindy made motion, Julie seconded to approve invoice list. 4-0
- VIII. Director's Report
Summer reading programs ending this week. Custodian interviews occurring tomorrow.
- IX. Business
 - A. Future of the Library: Arkos Design Presentation
Jeff Anglemyer, owner/architect at Arkos Design presented schematic design possibilities for new library building.
Lesley Annis and Matthew McGourty from design team present.
—budget: \$1 million— hoping for community support and fundraising. Can start a capital fund project once everything is decided. Other option is loan from Southern Michigan bank.
Concerns raised by Cathy that soft costs are not included in the current budget from Arkos. Suggested creating special committee to work on this number.
Rachel Raakman will serve on committee.
—Arkos will leave PDF of design with Debra Greenacre for board to look over.
 - B. Board Special Meeting— set new date for special meeting to discuss board member roles and responsibilities: Tuesday, August 29 @ 7:00 pm at Three Rivers Public Library

C. Bylaws— discussion about new bylaws. Changes from old bylaws—township board members do not vote. Rachel Raakman made a motion to accept the bylaws including all corrections as discussed. Seconded by Julie Keefer. Roll Call vote: new
Brenda: no
Myrtle: abstain
Julie: yes
Rachel: yes
Fran: yes

Passed 3-2

D. Technology grant
—The Library of Michigan awarded Public Library service grants to 68 libraries. This quick grant, applied for by Amanda Yearling, provides the opportunity to purchase supplies and materials to use in programs. TRPL has received \$2000 to purchase four laptops for technology programs. Motion to accept grant money made by Brenda. Myrtle seconded. 4-0

E. Awe Learning Computer 2017-18 Capital project
—Motion to approve purchase of Awe Learning Computer for ages 6-13 for children's room in the amount of \$2950 made by Julie Keefer. Seconded by Brenda. 4-0

X. Comments
Fran suggested adopting a statement of civility for board meetings, members look over and discuss next month.
Next meeting: Tuesday, August 22, 2017 at 6:00 pm

XI. Adjournment
Brenda made motion to adjourn. Myrtle seconded. Adjourned at 7:49 pm.

Respectfully submitted by Rachel Raakman

Rachel Raakman