

Three Rivers Public Library Board Meeting Minutes
August 22, 2017

- I. Call to Order
Fran Stark called to order the regular meeting of the Three Rivers Public Library board at 6:02 pm on August 22, 2017.
- II. Roll Call
The following persons were present: Rachel Raakman, Julie Keefer (via skype), Brenda Potts, Myrtle Butler, Cindy Fenwick, Fran Stark, Diane Clay, Debra Greenacre (library director). Joe Nowicki –absent
- III. Public Comments
- IV. Approval of the Agenda: Diane made motion, Julie seconded.
- V. Approval of minutes from last meeting. (Brenda suggests edit to make new bylaws take effect August meeting). Motion to add correction to bylaws by Rachel, seconded by Myrtle. 4-0
- VI. Communications: none
- VII. Finances
 - A. Revenue and Expenditure Report (July 2017)
 - B. Balance Sheet (July 2017)
 - C. Invoice List (7/20/2017-8/14/2017) Julie made motion to accept invoice list, Diane seconded to approve invoice list. 4-0
- VIII. Director's Report
Custodian started at 5 am this morning. Amanda Yearling resigned to take another position. Job posting is up for young adult services and assistant director.
- IX. Business
 - A. Future of the Library: Bank building discussion.
 1. Current situation: budget is 1.2 million. City will take out bonds to make this possible. Need to make decision on whether to move forward now to purchase building, including finalizing design plans from Arkos and completing a boundary and topographical survey. Rachel made motion to proceed with the purchase of the bank building and authorize any necessary follow-through with the bank itself. Julie seconded.
Roll call vote:
Julie- yes
Diane- yes
Myrtle- no
Rachel- yes
Fran- yes
Passed 4-1

Rachel made motion to authorize Arkos to proceed with design services, not to exceed \$65,000 at this time, plus 10 percent (\$6500) for reimbursable expenses. Diane seconded. Roll call vote:
Julie- yes

Diane- yes
Myrtle- no
Rachel- yes
Fran- yes
Passed 4-1

B. Co-op reimbursement grants: accepted \$2000 from Southwest Michigan Library Co-op. Diane made motion to accept grant money, Myrtle second. 4-0

C. Sunday hours: Debra proposes keeping library closed on Sundays, because library programs have typically been very poorly attended on Sundays. Instead, more Saturday programs will be held. In addition, in the new building it would be difficult to stay open with only two staff. Most libraries in the area are not open on Sundays. Motion to keep library closed for now on Sundays made by Myrtle, seconded by Diane. 3-1

X. Comments: Fran Stark is resigning from library board. This is her last meeting.
Special Meeting: Tuesday, August 29, 2017 is canceled.
Next meeting: Tuesday, September 26, 2017 at 6:00 pm

XI. Adjournment
Diane made motion to adjourn. Rachel seconded. Adjourned at 6:55 pm.

Respectfully submitted by Rachel Raakman

