

Three Rivers Public Library Board Meeting Minutes  
Monday, December 18, 2017

- I. Call to Order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library Board at 6:01 pm
- II. Roll Call: The following persons were present: Julie Keefer, Rachel Raakman, Mike Fleckenstein, Myrtle Butler, Brenda Potts, Cindy Fenwick, and Theresa Gherna-Ankney (taking the place of Joe Nowicki). Absent: Diane Clay and Joe Nowicki
- III. Public Comments: none
- IV. Approval of Minutes: Mike made motion to approve, seconded by Julie
- V. Approval of Agenda: Mike made motion to approve agenda, seconded by Rachel
- VI. Communications
- VII. Finances
  - A. Revenue and Expenditure Report (November 2017)
  - B. Draft Balance Sheet (November 2017)
  - C. Invoice List (11/28/17-12/13/17)  
Approve finances as listed: 4-0
- VIII. Interim Director's Report and Children's Librarian Report  
Laura Bultman, children's librarian, introduced herself and made presentation.  
Bobbi Schoon, interim director, made report: Possibly will have a high school intern starting next semester.  
Design team for new building wants itemized list of technology needs. Mike Fleckenstein will work with Bobbi on this.  
Bobbi is working on advertising and marketing for library in a variety of ways- radio, Facebook, and newspaper.  
A patron came in offering to start a Friends of the Library group. Bobbi will meet with her in February about starting this.  
Three teen volunteers will be starting soon.
- IX. Business
  - A. Reviewed survey of bank property and proposed closing dates with Pat O'Malley. Closing scheduled for Thursday December 21st in Centreville.
  - B. Bobbi Schoon recommends that the board reallocate the \$1800 left in the copier budget to replace broken teen and children's computers. Rachel made motion, Myrtle seconded. 4-0
  - C. Director Search Update: Cathy Lawson made offer to Lynn Schofield-Dahl on Friday. Lynn requests library board allow her to give back one week of vacation time during her first year in exchange for moving expenses. Julie makes motion to accept this- take back one week of vacation and offer \$5000 moving expense. Mike offers support. 4-0 Cathy will relay this to Lynn and email board with her response this week.

X. Comments: none  
Next meeting Tuesday, January 23, 2018 at 6:00 pm

XI. Adjournment at 7:13pm