

**Three Rivers Public Library Board Meeting Minutes**  
**Tuesday, March 27, 2018**  
**6:00 PM**

- I. Call to Order: Julie Keefer called to order the regular meeting of the TRPL board at 6:01 PM.
- II. Roll Call: The following persons were present: Diane Clay, Mike Fleckenstein, Julie Keefer, John Kroeggel, Cindy Fenwick, Paul Bungart. Absent: Myrtle Butler, Rachel Raakman
- III. Public Comments: There were no public comments.
- IV. Approval of the Agenda: Motion to approve the agenda by Fleckenstein, support by Clay. 3-0
- V. Approval of the Minutes: February 27, 2018. Fleckenstein made motion to approve, support by Clay. 3-0
- VI. Communications: A letter was received from Ms. Holly D. Stephenson of the St. Joseph County Historical Society requesting that the TRPL loan them a watercolor painting of the old popcorn stand. Action was deferred until item #10 below.
- VII. Finances:
  - A. Revenue and Expenditure Report (February 2018)
  - B. Balance Sheet (February 2018)
  - C. Invoice List (February 10-28, 2018 & Mar 1-15, 2018)Financial statements were approved by consensus of the Board.
- VIII. Reports and Updates
  - A. Director's Report, Teen Librarian's Report and Children's Librarian Reports were presented by Director Schofield-Dahl
  - B. Library Service Specialist Update: Director Schofield-Dahl reported that Jean Thompson of Three Rivers has been hired from a field of nearly 30 candidates to fill the position of Library Service Specialist.
- IX. Preliminary Budget Review: The proposed 2018 – 2019 Three Rivers Public Library Budget was presented by Director Schofield-Dahl and City Finance Director Cathy Lawson. The Board accepted the proposed budget for review with the understanding that it will need to be approved for submission to the Three Rivers City Commission at our next regular meeting on April 24, 2018

- X. Loan of Painting to the St. Joseph County Historical Society: Motion by Julie Keefer, second by Diane Clay to loan a watercolor painting of the Three Rivers Popcorn Stand to the St. Joseph County Historical Society for an exhibition at their Main Street headquarters from June 1 until mid-October 2018. Motion passed 3 – 0. Suggested that we inquire with the Carnegie Center to see if we can borrow a painting from them while ours is on loan.
- XI. Comments: Diane Clay expressed her appreciation for Director Schofield-Dahl and the job she's doing in her role as Director. Our next meeting will be held April 24, 2018 at 6:00 PM at 88 N. Main Street, the new library building.
- XII. Adjournment: Motion by Keefer, support by Clay to adjourn the meeting at 7:06 PM