

Three Rivers Public Library Board Meeting Minutes
Tuesday, April 24, 2018
6:00 PM

- I. Call to Order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library board at 6:02 PM.
- II. Roll Call: The following persons were present: Julie Keefer, Mike Fleckenstein, Rachel Raakman, Joe Nowicki (for Paul Bungart), Cindy Fenwick, Absent: John Kroegel, Myrtle Butler, Diane Clay
- III. Public Comments: A member of the public gave historical information about Three Rivers Public Library, starting in 1893, regarding previous locations and names of the library.
- IV. Approval of the Agenda: Mike Fleckenstein made a motion to approve, Rachel Raakman seconded. 3-0
- V. Approval of the Minutes: March 27, 2018. Julie Keefer made motion to approve minutes, seconded by Rachel. 3-0
- VI. Communications: None.
Update from last month: St. Joseph County Historical Society is delighted that TRPL will loan them a picture of the old popcorn stand.
- VII. Business
 - A. Design Presentation.....Jeff Anglemeyer, ARKOS Design.
Current elevator is not ADA compliant. One wall would need to be moved, which is a load-bearing wall. Arkos is recommending to bid this as an add-alternate. Fleckenstein made a motion to accept design scope as presented including elevator alternate, and move forward with next steps. Keefer seconded motion. 3-0
 - B. Budget Approval FY1819. Fleckenstein made a motion to approve budget as listed. Keefer seconded. 3-0
 - C. Development of a Fundraising Committee: Keefer makes motion to create a fundraising committee, seconded by Raakman. 3-0. Board members should submit names to Director Schofield-Dahl for nominees for committee.
- VIII. Finances:
 - A. Revenue and Expenditure forward Report (March 2018)
 - B. Balance Sheet (March 2018)
 - C. Invoice List (3/13/2018-3/29/2018 and 3/30/2018-4/13/2018)
Keefer makes motion to approve financial reports as listed. Fleckenstein supported. 3-0
- IX. Reports and Updates
 - A. Director's Report and Statistical Report. Director Schofield-Dahl presented.
 - B. Teen Librarian's Report. Assistant Director Bobbi Schoon presented.
 - C. Children's Librarian's Report. Schoon summarized and answered questions regarding children's report.
- X. Comments: Fleckenstein thanked Director Schofield-Dahl for her great work and communication with the board.

Next Meeting: Tuesday, May 22, 2018 at 6:00 PM

- XI. Adjournment: Fleckenstein made motion to adjourn, seconded by Raakman at 7:26 PM