

**Three Rivers Public Library Board Meeting Minutes**  
**Tuesday, May 22, 2018**  
**6:00 PM**

- I. Call to Order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library board at 6:05 PM
- II. Roll Call: The following persons were present: Julie Keefer, Mike Fleckenstein, Rachel Raakman, Linda Munro, Paul Bungart, Absent: Diane Clay, Cindy Fenwick, John Kroegel
- III. Public Comments: none
- IV. Approval of Agenda: Mike Fleckenstein made motion, Rachel seconded. 4-0
- V. Approval of Minutes: April 24, 2018. Mike Fleckenstein made motion, Julie Keefer seconded. 4-0
- VI. Communications: none
- VII. Business
  - A. Proposed transfer of land west of 88 N. Main St. from the City of Three Rivers to the Three Rivers Public Library: A portion of the parking lot adjacent to the bank building was found to belong to the city. Recommendation is that the city deed this land to the TRPL. Julie Keefer made motion that the library board accept this land. Mike seconded. 4-0.
- VIII. Finances
  - A. Revenue and Expenditure Report (April 2018)
  - B. Balance Sheet (April 2018)
  - C. Invoice List (4/14-4/30/2018 and 5/1-5/15/2018)Mike made motion to approve financial reports as listed, seconded by Rachel 4-0
- IX. Reports and Updates
  - A. Director's Report: Lynn Schofield-Dahl and Julie Keefer will look into having a training retreat for board members.
  - B. Teen Librarian's Report
  - C. Children's Librarian's Report
  - D. Statistics: Number of cardholders was reduced by eliminating inactive cards, however overall use of the library and programs is increasing.
  - E. From Awareness to Funding Infographic
- X. Comments:

Organizational Meeting of the Friends of the Three Rivers Public Library, Tuesday, May 29 at 6:30 PM, 920 W. Michigan Avenue.  
Next Meeting: Tuesday June 26, 2018 at 6:00 PM
- XI. Adjournment. Mike made motion to adjourn, Julie seconded. 4-0 7:00 PM