

**Three Rivers Public Library Board Meeting Minutes**  
**Tuesday, July 24, 2018**  
**6:00 PM**

- I. **Call to Order:** Chairperson Keefer called the regular meeting of the TRPL Board to order at 6:05 PM.
- II. **Roll Call:** Chairperson Keefer asked Fleckenstein to take minutes and call the roll in the absence of Rachel Raakman.  
  
The following persons were present: Cindy Fenwick, Paul Bungart, Julie Keefer, Mike Fleckenstein, Linda Munro. Absent: Diane Clay, Rachel Raakman, John Kroggel.
- III. **Public Comments:** Anna Smith brought several items to the board including that she has been asked by the Three Rivers Commercial News to write a piece and she intends to write about the issue of voting rights for our Township Board members.
- IV. **Approval of the Agenda:** Motion to approve the agenda by Fleckenstein, support by Keefer. 3-0
- V. **Approval of Minutes: June 26, 2018.** Keefer made motion to approve, support by Munro. 3-0
- VI. **Communications:** A letter was received from Diane Reece to Laura Bultman congratulating and thanking Laura for her work with our Community's youth.
- VII. **Business:**
  - A. Request for permission to close the Library to complete RFID tagging. Motion by Munro, support by Fleckenstein to approve the concept of closing the Library at a future time, for a probable period of 3 full days and possibly some partial days, around the middle of September to allow Library assets to be RFID tagged.
- VIII. **Finances:**
  - A. Revenue and Expenditure Report (June 2018)
  - B. Balance Sheet (June 2018)
  - C. Invoice List (June 16-July 2, 2018 & July 3-16, 2018)

Motion by Fleckenstein, support by Munro to approve the financial reports. 3-0
- IX. **Reports and Updates**
  - A. Director's Report was presented by Director Schofield-Dahl.
  - B. Teen Librarian's Report was presented by Assistant Director/Young Adult

Librarian Bobbi Schoon.

- C. Children's Librarian Report was presented by Director Schofield-Dahl and Assistant Director Schoon.
- D. Kim Talbot provided a report on her activities with Sewing Classes and Classics Club

The Board received the monthly reports with thanks for the continued commitment by all Library Staff to making the Library such an asset to the Community.

**X. Comments:**

- A. Discussion continued from last month regarding the ability of our members who represent their respective Townships to vote on Board business. Director Schofield-Dahl is still researching the issues at play and will have more for us at our next regular meeting.
- B. The Board expressed concern about the lack of report from and attendance by representatives from Arkos Design and requested that they be urged to attend our next regular meeting with a status update.
- C. Chairperson Keefer congratulated AD Schoon for her recent graduation with a Master's Degree.
- D. Our next regular meeting will be held Tuesday, August 28<sup>th</sup> at 6:00 PM. The location is expected to be at the current Library on West Michigan Avenue but may change to the new building on North Main Street with appropriate notice.

- XI. **Adjournment:** Motion by Fleckenstein, support by Munro to adjourn the meeting at 7:23 PM