

Three Rivers Public Library Board Meeting Minutes
Tuesday, August 28, 2018
6:00 PM

- I. Call to Order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library board at 6:01 PM.
- II. Roll Call: The following persons were present: Julie Keefer, Mike Fleckenstein, Rachel Raakman, Linda Munro, Paul Bungart, Cindy Fenwick, John Kroegel. Absent: Diane Clay
- III. Public Comments: Anna Smith wrote article re: library which will be printed in the newspaper about historical relevance of library in Three Rivers.
- IV. Approval of Agenda: Mike made motion, seconded by Rachel. 4-0
- V. Approval of Minutes: July 24, 2018. Julie made motion to approve minutes, supported by Mike.
- VI. Business
 - A. Discussion concerning Township Representative Voting Privileges:
City Attorney Mr. Patrick O'Malley contacted legal specialist of Michigan library system and researched law and contracts with townships. A joint library board with townships with a new contract would be a possibility (similar to a district library), however the city would likely require that township residents contribute the same amount as city residents. Mr. O'Malley will prepare a written memorandum for the library board, city manager, and city commission. Township representatives will discuss with their respective boards.
 - B. Presentation and review of design document for property located at 88 N. Main by Mr. Jeff Anglemeyer (Arkos Design): Many items (glass, doors, hardware) will be reused from bank building. Jeff suggests getting a fixed price from contractors per item for things such as windows and replacing plaster walls when doing bids.
Julie made motion to approve the scope of the final construction drawings and documents. Seconded by Rachel. 3-0.
Julie made motion that upon the approval of department of public works and the advertising period, the construction documents be released to bid. Mike supported, 3-0
 - C. Acceptance of gift paintings from Bill Sisson and Peggy Sisson Roth: Red Barn by Joanne Sisson and Nottawa Stone School by Joanne Sisson. Mike made motion that we accept these gifts with much gratitude, seconded by Julie. 3-0
- VII. Finances
 - A. Revenue and Expenditure Report (June 2018)
 - B. Balance Sheet (June 2018)
 - C. Invoice List (6/16-7/02/2018 and 7/3-7/16/2018)Mike made motion to approve financial reports as listed, seconded by Rachel. 3-0
- VII. Reports and Updates
 - A. Director's Report: Library will be closed Sept. 25-27 in order to complete RFID tagging project.
 - B. Teen Librarian's Report
 - C. Children's Librarian's Report

D. Statistics

IX. Comments: Julie informed everyone that Myrtle Butler had passed away, and she was a valued and appreciated member of the board. Mike and Lynn will collaborate to personally make a flower memorial gift.

Mike thanks the staff for all of the work they do. He keeps hearing good things about the library, which is a big reflection on the job Lynn and Bobbi are doing.

Next Meeting Tuesday, September 25, 2018 at 6:00 PM

X. Adjournment. Mike made motion to adjourn at 7:46 PM. Seconded by Julie.