

Three Rivers Public Library Board Meeting Minutes
Tuesday, November 27, 2018
6:00 PM

- I. Call to order: Julie Keefer called to order the regular meeting of the Three Rivers Public Library at 6:02 PM.
- II. Roll Call: The following persons were present: Julie Keefer, Mike Fleckenstein, Lydia Sherwood, Paul Bungart, John Kroggel, Cindy Fenwick, Rachel Raakman. Absent: Linda Munro
- III. Public Comments: Anna Smith wishes this project was done.
- IV. Approval of the Agenda: Next meeting is Monday, December 17th. (Correction by Lynn Schofield-Dahl). 6 B. An update as far as where we are with this building project (Addition by Mike). Julie makes motion to approve agenda with changes. Seconded by Lydia. 4-0
- V. Approval of the Minutes: October 23, 2018. Mike made motion to approve minutes, seconded Lydia. 4-0
- VI. Business
 - A. Approval of expense of \$2,735.00 for Building Plan Review by Safebuilt, LLC. Mike makes motion to approve this expense, seconded by Julie. 4-0
 - B. Update on Building Project: Last night the City Planning Commission approved plans for the new library building. Lynn added landscaping plans, updated the lighting plan (outdoors), and safety plans for the crosswalk between building and parking facility. Mike brought forward concerns regarding the project: Arkos Design's lack of involvement and lack of expertise in civil engineering areas, fire suppression system, elevator updates, and preparation for site plan review, along with multiple delays. Mike makes motion to invite Arkos Design to our next meeting, to send them a letter to explain our concerns regarding their ability to complete this project, and ask that they address these concerns at our next meeting. In addition, the board opens themselves to discussions with other design consulting firms. Seconded by Julie. 4-0
- VII. Finances
 - A. Revenue and Expenditure Report (October 2018)
 - B. Balance sheet (October 2018)
 - C. Invoice List (10/16-10/31/2018 & 11/1-11/15/2018)Mike makes motion to approve financials as listed, seconded by Lydia. 4-0
- VIII. Reports and Updates
 - A. Director's Report
 - B. Teen Librarian/Assistant Director Report
 - C. Children's Librarian Report
 - D. Statistics
 - E. Article concerning library overdue fines
 - F. Information about digital conversion: many libraries are taking information on microfilm, etc. and converting them to digital.
- IX. Board Comments: Next meeting Monday, December 17th, at 6:00 PM at the current library building.
- X. Adjournment. Mike made motion to adjourn at 7:20 PM. 4-0

